

## Application Guidelines for Short-term Residency at Kiyoshima Apartment

NPO BEPPU PROJECT is inviting applications for its short-term residency programme (30 to 90 days) at Kiyoshima Apartment - a Beppu-based lodging for artists and creators to live and work in. Kiyoshima Apartment was the venue for 'Wakuwaku Mixed Bathing Apartment' - one of the programmes featured in 2009's Beppu Contemporary Art Festival 'Mixed Bathing World', and continues to be operated and maintained by NPO BEPPU PROJECT, providing ongoing support for artistic endeavours. Until recently, only long-term residents (one year, in principle) were accepted, but as of the fiscal year 2023, the project has since started accepting applications for short-term residency. The aim is for Kiyoshima Apartment to serve as a place in which artists can expand their own creative endeavours.

\*The Q&A section on page 4 supplements the information on the part marked with a star (★) in the guidelines. Please be sure to read it.

### Outline

#### What is Kiyoshima Apartment?

Under its operation by NPO BEPPU PROJECT, Kiyoshima Apartment is a place for artists and creators to grow as individuals whilst working together through supportive competition★1. Serving as both housing and creative space for passionate artists to interact, collaborate and inspire one another alongside both NPO BEPPU PROJECT and the local community, the space strives to be a place in which outstanding artists and creators are made. Please refer to the website for more information on Kiyoshima Apartment's previous undertakings.

Kiyoshima Apartment Website: <https://www.beppuproject.com/work/1422>

#### Usage/Residence Period

**You can stay at Kiyoshima Apartment for 30 to 90 days during the applicable period.**

\*If the requested move in/move out date falls outside of the aforementioned usage period, the date will be decided by the Executive Office

\*Usage fees are calculated based on the total number of days stayed and used

\*If you wish to stay for more than 90 days, please inform us when applying.

#### Application Terms & Conditions

1. Applicants must be demonstrably engaged in activities related to creative expression, art or related research
2. Applications are welcome regardless of the applicant's artistic genre, nationality or affiliated organisation (if applicable). Please note that applicants must be able to communicate proficiently in either Japanese or English
3. Applicants must be aged 18 or over. Please note that applications cannot be accepted from those who are currently enrolled in formal education and/or under the legal supervision of a parent or guardian - even in cases where the applicant is over the age of 18
4. Applicants agree to share experiences and insights gained during their short-term residency on social media or other online platforms
5. Applicants must be willing to engage and interact with the local community★2

6. Applicants agree to obey Kiyoshima Apartment's rules and to foster positive relations with other users/residents
7. Applicants must be willing to live alongside others in a cooperative manner, upholding positive standards of communal living★3

## Terms of Use/Residency

Each resident shall be provided with two rooms: one studio/presentation space for the creation, research and presentation of work, and one private space for living in. Please note that it is not possible to choose your room. For room dimensions, please refer to the attached reference material, 'Kiyoshima Apartment Plan'.

\*In principle, only the registered resident(s) can use the assigned rooms.★4

### ■Usage/Residency Fees

¥1,500 per day (fees are inclusive of the following):

Note that the total fee amount in accordance with the agreed period of use shall be paid prior to the start of the usage period:

1. Use of two assigned rooms  
(2nd floor private/living space; 1st floor (GF) studio/presentation space)
2. Internet (Wi-Fi)
3. Electricity, water & gas consumption
4. Use of communal spaces on both floors: shared areas, kitchen & toilet
5. Bedding, simple air conditioning, fans & heaters (all can be loaned per application)
6. Toilet paper, light bulbs & cleaning supplies in communal areas

### ■Notes

- Your first floor (GF) room will be your studio/presentation space. Please keep this room open for public viewing as much as is possible (you will be informed in advance if a public tour has been scheduled)
- NPO BEPPU PROJECT (hereafter referred to as the 'Executive Office') may ask residents to participate in events and projects during their stay. Participation is not mandatory, but we strongly encourage participation if at all possible
- During your stay, the Executive Office will provide you with a half-day tour of Beppu City. Dates and details will be decided upon consultation once the move-in date has been confirmed
- It is possible to hold paid events and sell goods in your studio space. If you wish to do so, please contact the Executive Office in advance and obtain the necessary permits and approvals in accordance with the law
- There are no bathrooms in Kiyoshima Apartment. You will be required to wash/bathe in the local hot springs/communal bathhouses in the neighbourhood
- As Kiyoshima Apartment is located in a residential area, there may occasionally be restrictions of the type of content residents can present in their studio/presentation spaces★5
- Kiyoshima Apartment is maintained by each resident under the management of the Executive Office
- Residents who are deemed unsuitable to continue their stay at Kiyoshima Apartment by the Executive Office may be asked to terminate their stay
- Upon moving out, please restore your rooms and used areas to their original condition in accordance with the contract of use
- Please complete the questionnaire regarding your time living and working at Kiyoshima Apartment within two weeks of moving out
- Please refer to the website below for interior and exterior photos of Kiyoshima Apartment:  
<https://www.beppuproject.com/work/1422>

## About the application

### Before Applying

In order to apply, you will require a reference from someone who corresponds to either (i) or (ii) below. Please check carefully and ensure you have the consent of the referee before you apply:

- (i) A current/former resident of Kiyoshima Apartment who has stayed there for at least one year
- (ii) An art professional, art-related institution or organisation

\*A reference is not necessary only in cases where applicants are re-applying for residency at Kiyoshima Apartment, providing their previous stay lasted for at least one year, from the year 2010

- Kiyoshima Apartment is a unique environment in which seven artists live together in an old wooden building, built immediately after the WWII. Before applying, please check carefully whether there are any aspects of the living/creation environment of Kiyoshima Apartment that are incompatible with your personal needs. If you would like to know more about the environment at Kiyoshima Apartment, please refer to the website and the attached reference material, 'Kiyoshima Apartment Plan' - or visit the premises beforehand
- Please be aware that neither the studio/presentation spaces nor private living spaces contain air-conditioning units, making them exceptionally hot in summer (July/August) and exceptionally cold in winter (December-February). Fans, heaters and simple air-conditioners are available free of charge, but we recommend you carefully consider the duration period of your stay and take appropriate measures in accordance with Japan's seasons
- The Executive Office will provide as much assistance as possible, including advice on work production and activities in Beppu. However, the Executive Office is unable to provide financial or personnel support for artistic endeavours or voluntary events
- Usage/residence fees will not be refunded for users/residents who voluntarily decide to terminate their stay during the agreed usage/residence period

### Visiting Kiyoshima Apartment

If you wish to visit Kiyoshima Apartment upon planning to apply, please contact the Executive Office. Please be aware that the consent of the other residents is required in order to view private/living spaces.

### How to Apply

Applicants must read the application guidelines and submit the following documents by email:

1. Completed application form
2. A file detailing and showcasing your previous artistic endeavours/projects
3. A reference from someone who meets the requirements above (open to any form)

\*Submitted documents cannot be returned

\*Actual works of art (physical originals) cannot be accepted

\*Applications will only be accepted by email. Applications by post, fax or in person at the Executive Office will not be accepted

\*Incomplete applications will be rejected

## Submitting your application: [info@beppuproject.com](mailto:info@beppuproject.com)

- \*Please write 'Application for the Kiyoshima Apartment Short-term Residency Programme' in the subject line of your email
- \*Please submit the application form in PDF format
- \*As a general rule, files detailing previous artistic work/projects should be submitted in PDF format. However, this does not apply if the file is in video or sound format
- \*If the size of the file to be submitted is larger than 5MB, please submit the file using a file transfer service or similar

## Application Deadline

**Please apply by email at least 30 days before your desired date of use.**

## How Applications are Screened

NPO BEPPU PROJECT is responsible for the screening. Those who pass the initial screening will be invited for a second round of online interviews.

- \*In case of difficulty attending the interview on the date and time specified by NPO BEPPU PROJECT, please be aware that your application may be cancelled.
- \*Please note that we will not be able to respond to any enquiries regarding screening status or results.
- \*Screening will be carried out on a first-come, first-served basis. Please note that the dates and times available at the time of application may be filled before the screening.

## Notification of Screening Results

Applicants will be notified of the results by email, regardless of whether the results are successful or unsuccessful, approximately in 5 business days after the online interviews.

## Q&A

### **★1) Q: What is meant by 'working together through supportive competition'?**

A: Not only is it our hope that residents of Kiyoshima Apartment will nurture their own creative endeavours and growth, but we also hope that through communal living, residents will become aware of each other's work, inspiring and encouraging one another through supportive feedback.

### **★2) Q: What exactly is meant by 'engage and interact with the local community'?**

A: The answer to this varies from individual to individual. Perhaps you will go out into the surrounding area to create and present, or participate in activities and events held by the local community such as festivals. Every creator has some way in which they can interact with the local community, regardless of the kind of work they are engaged in. During your time at Kiyoshima Apartment, which is closely linked to the life of the local community, we hope that you will think clearly about this, and take action accordingly.

### **★3) Q: What does it mean to 'live alongside others in a cooperative manner, upholding positive standards of communal living'?**

A: Kiyoshima Apartment is both a workplace and a place of living. Apart from each resident's assigned studio and private living space, the rest of the building is shared. Residents are expected to respect each other's lifestyles. When moving in, an official contract will be signed between the resident and the

Executive Office. Any rules of use/residence not specified in the contract will be decided upon consultation with the residents on an annual basis under the management of the Executive Office.

**★4) Q: Is cohabitation permitted?**

A: Kiyoshima Apartment is a place for artists and creators. As a rule, those who are not directly involved in artistic endeavours are not allowed to live with the artists. However, if a family member within the first degree of kinship wishes to do so, the Executive Office will decide whether or not they may do so upon consultation. When a family member moves in with you, you are responsible for ensuring that they do not interfere with the work or lifestyle of other residents, and that they use the shared spaces and facilities with care. If you have a family member who wishes to live with you, please specify in the 'Request for cohabitation' box on the application form.

**★5) Q: What is the work environment like?**

A: Photos of examples of studio use are available on the NPO BEPPU PROJECT (<https://www.beppuproject.com/work/1422>) website. As the building is located in a residential area, there may be restrictions on working with loud noises and odours. In addition, there are daily visitors to Kiyoshima Apartment, and as such it attracts attention from locals as well as fellow art professionals and enthusiasts. This makes it an ideal environment for those seeking an opportunity to spread the word regarding their work and projects.

**Enquiries & Executive Office**

**NPO BEPPU PROJECT**

Suga-kenzai Building 2F, 2-35 Noguchimotomachi, Beppu, Oita 874-0933, Japan

Tel: +81-977-22-3560 / Fax: +81-977-75-7012 / Email : [info@beppuproject.com](mailto:info@beppuproject.com)